

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday September 8th, 2025, 4:30pm
Winneconne Public Library, 2nd Floor of the Village of Winneconne Municipal Center

Call to Order

- The meeting was called to order at 5:30 PM

Roll Call

- Members present: Loy, Pingel, Snider & Jensen
- Members absent: Janikowski, Jerabek & Kutchin

Public Participation

- None

Regular Business

- **Approve Consent Agenda:**
 - Motion made to approve the consent agenda by Loy, which included:
 - Minutes from August 18, 2025, Library Board Meeting
 - August 2025 Library Bills
 - Year-to-Date Financial Report for 2025
 - Motion seconded by Pingel and carried unanimously.

Director's Report:

- In August, the library wrapped up summer activities and welcomed the back-to-school season, celebrating participants' successes in summer programs. Looking ahead, September features two major initiatives: National Library Card Sign-Up Month, celebrated with a Free Coffee and Donuts Day and engaging pop-up events on Facebook, and a food drive to support the Winneconne Area Assistance Center. The homeschool program continues to thrive, with 50 attendees at the kickoff event. The Director has completed three modules of the UW Madison Literacy class and will participate in upcoming Tech Days webinars. October promises a busy schedule, including Storytimes, craft days, and a Halloween movie event. Additionally, two grants have been submitted to support future library programs and improvements. Overall, the library is poised for an exciting fall season.

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Closed Session:

- Tabled

Old Business

- **Continue Discussion on 2026 Budget:**
 - Amanda shared an update on the Winnebago County Exemption Number for 2026- \$117,000.
- **Discuss and Vote on Updated Disaster Policy:**
 - Tabled to add a section on PPE and OSHA
- **Discuss and Vote on Updated Computer/Wi-Fi Policy:**
 - Motion made to approve the updated Computer/Wi-Fi Policy by Snider
 - Motion seconded by Loy and carried unanimously.
- **Discuss and Vote on New Policy on Library Card Operations:**
 - Motion made to approve the new Library Card Operations Policy by Loy
 - Motion seconded by Pingel and carried unanimously.
- **Schedule Finance & Personnel Meeting for Budget Workshop:**
 - Already scheduled

New Business

- **Discuss and Vote on Closed Holidays/Days for 2026:**
 - Motion made to approve the closed holidays/days for 2026 by Snider
 - Motion seconded by Loy and carried unanimously.
- **Discuss and Vote on Library Board Meeting Dates for 2026:**
 - Motion made to approve the Library Board Meeting dates for 2026 by Pingel
 - Motion seconded by Loy and carried unanimously.

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Items for Next Meeting Agenda

- Continue Discussion on 2026 Budget
- Library Merch/Apparel and Staff Name Tags

Adjournment

- The meeting was adjourned at 6:11pm
- Next meeting scheduled for October 13, 2025, at 5:30 PM.